

Notice of Meeting



Oxfordshire Joint Health Overview & Scrutiny Committee

Thursday, 8 June 2023 at 10.00 am
Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

These proceedings are open to the public

If you wish to view proceedings online, please click on this [Live Stream Link](#).
However, that will not allow you to participate in the meeting.

Membership

Chairman - Councillor Jane Hanna OBE
Deputy Chairman - District Councillor Paul Barrow

<i>Councillors:</i>	Nigel Champken-Woods	Damian Haywood	Dan Levy
	Imade Edosomwan	Nick Leverton	Dr Nathan Ley
<i>District Councillors:</i>	Katharine Keats-Rohan	Elizabeth Poskitt	
	Jabu Nala-Hartley	CDC - Vacant	
<i>Co-optees:</i>	Jean Bradlow	Barbara Shaw	Sياما Ahmed

Date of next meeting: 21 September 2023

Notes:

For more information about this Committee please contact:

Scrutiny Officer	-	Email: scrutiny@oxfordshire.gov.uk
Committee Officer	-	Scrutiny Team
		Email: Email: scrutiny@oxfordshire.gov.uk

Martin Reeves
Chief Executive

May 2023

What does this Committee review or scrutinise?

- Any matter relating to the planning, provision and operation of health services in the area of its local authorities.
- Health issues, systems or economics, not just services provided, commissioned or managed by the NHS.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer no later than 9 am on the working day before the date of the meeting.**

About the Oxfordshire Joint Health Overview & Scrutiny Committee

The Joint Committee is made up of 15 members. Twelve of them are Councillors, seven from Oxfordshire County Council, and one from each of the District Councils – Cherwell, West Oxfordshire, Oxford City, Vale of White Horse, and South Oxfordshire. Three people can be co-opted to the Joint Committee to bring a community perspective. It is administered by the County Council. Unlike other local authority Scrutiny Committees, the work of the Health Scrutiny Committee involves looking 'outwards' and across agencies. Its focus is on health, and while its main interest is likely to be the NHS, it may also look at services provided by local councils which have an impact on health.

About Health Scrutiny

Health Scrutiny is about:

- Providing a challenge to the NHS and other organisations that provide health care
- Examining how well the NHS and other relevant organisations are performing
- Influencing the Cabinet on decisions that affect local people
- Representing the community in NHS decision making, including responding to formal consultations on NHS service changes
- Helping the NHS to develop arrangements for providing health care in Oxfordshire
- Promoting joined up working across organisations
- Looking at the bigger picture of health care, including the promotion of good health
- Ensuring that health care is provided to those who need it the most

Health Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 5 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the relevant part of the Oxfordshire (or wider) NHS system and/or to the Cabinet, the full Councils or scrutiny committees of the relevant local authorities. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Election of Chair for the 2023/24 Council Year**
2. **Election of vice-Chair for the 2023/24 Council Year**
3. **Declarations of Interest - see guidance note on the back page**
4. **Apologies for Absence and Temporary Appointments**
5. **Speaking to or Petitioning the Committee**

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

To facilitate 'hybrid' meetings we are asking that requests to speak or present a petition are submitted by no later than 9am four working days before the meeting i.e., 9am on Friday 02 June 2023. Requests to speak should be sent to scrutiny@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that your views are taken into account. A written copy of your statement can be provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

6. **Minutes (Pages 1 - 16)**

To **APPROVE** the minutes of the ordinary meeting held on 20 April 2023 (**JH05a**) and the extraordinary meeting held on 11 May 2023 (**JH05b**), having raised any necessary amendments and to receive information arising from them.

7. **Chair's Update**

10:20 – 10:35 (Timings are approximate)

Cllr Hanna will provide a verbal update on relevant issues since the last meeting.

Pertaining to the agreement of the committee at the last meeting that a shared history of developments be provided to NHS colleagues in relation to Wantage Hospital, Cllr Hanna has drafted a document. The Committee is recommended to **AGREE** the document having raised any questions as to its contents.

8. Oxford University Hospital NHS FT Quality Account (Pages 17 - 20)

10:35 – 10:40

The Committee held a briefing with Dr Andrew Brent, Deputy Chief Medical Officer and Helen Cobb, Head of Clinical Governance at Oxford University Hospitals NHS Trust on 15 May 2023 to review the draft Quality Account and provide its feedback. The Committee is asked to **NOTE** the summary of feedback provided.

9. OJHOSC Annual Report (Pages 21 - 38)

10:40 – 10:55

The Committee is invited to agree plans to progress the publication of the HOSC annual report.

1.1 **NOTE** the requirement for the Committee to produce an annual report.

1.2 **AGREE** the wording of the draft report, subject to any required amendments

1.3 **DELEGATE** to the Scrutiny Manager responsibility for the design of the final publication, and to make minor updates or amendments as required.

10. Work Programme (Pages 39 - 44)

10:55 – 11:05

To agree the Committee's work programme for the next meeting, and to confirm its plans for work programming the remainder of the 2023/24 civic year.

The Committee is recommended to:

- a) **AGREE** the Committee's work programme to September including, if necessary, an extraordinary meeting at the end of June, having made any additions or other changes as necessary
- b) **CONFIRM** its wish to undertake an in-depth work programming exercise to include engagement with HOSC members, and the County Council, NHS and Healthwatch colleagues to refine the programme and timings.

11. Healthwatch Report (Pages 45 - 54)

11:05 – 11:30

Veronica Barry, Executive Director of Healthwatch Oxfordshire will present the Healthwatch update report, including Healthwatch's own findings around end of life care. The Committee is invited to consider the report and **NOTE** it having raised any questions arising from the contents.

12. Draft Oxford Health NHS FT Quality Account (Pages 55 - 128)

11:30 – 12:00

Marie Crofts (Chief Nurse), Britta Klinck (Deputy Chief Nurse) and Rose Hombo (Deputy Director of Quality) have been invited to present the draft Quality Account of Oxford Health NHS Foundation Trust, specifically, the quality objectives for this year and the next.

The Committee is recommended to: -

- a) **AGREE** to provide comments on the account, in particular in relation to whether the account corresponds with HOSC member experience of the Trust over the last year, and whether they support the key areas of focus for the Trust over the forthcoming year.
- b) **DELEGATE** to the Scrutiny Manager the task of compiling the Committee's comments on the Quality Accounts in consultation with the Chair, and submit the feedback to Oxford Health by 14 June 2023.

NB There will be slides used to support the presentation of the report; hard copies of which will be available on the day of the meeting.

13. End of Life Care (Pages 129 - 136)

12:00 – 13:00

Professor Bee Wee (Consultant in Palliative Medicine, Sobell House), Mary Walding (Lead Specialist Nurse), Kerri Packwood (Cancer Personalised Care Project Manager) and Jason Dorsett (Chief Finance Officer) at OUH NHS FT have been invited to present a report on end of life care, and in particular helping individuals to die at home.

The Committee is invited to consider the report, raise any questions and **AGREE** any recommendations arising it may wish to make.

14. Actions and Recommendations Tracker (Pages 137 - 146)

13:00 – 13:10

The Committee is recommended to **NOTE** the progress made against agreed actions and recommendations having raised any questions.

15. Responses to Previous Recommendations

There are no responses to previous recommendations to report to the Committee.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships
- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.

- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.